A RESOLUTION BY TRANSPORTATION COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE WITH HNTB CORPORATION CONTRACT NO. FC-5005; ATLANTA METROPOLITAN AVIATION CAPACITY STUDY-PHASE IN AN AMOUNT NOT TO EXCEED \$1,000,000. ALL SERVICES WILL BE CHARGED TO AND PAID FROM PTAEO: 18210335 (AIP 80 STUDY) 101 (TASK) 550231819 (AIP 80 CAPACITY STUDY) 5212001 (CONSULTING/PROFESSIONAL SERV) and FDOA: 5502 (AIRPORT RENEWAL AND EXTENSION FUND) 180201 (DOA AVIATION CAPITAL **PLANNING** & **DEVELOPMENT**) 5212001 (CONSULTING/PROFESSIONAL SERV) 7563000 (AIRPORT) 210335 (AIP 80 STUDY) 31819 (AIP 80 CAPACITY STUDY) 0000 (DEFAULT) 00000000 (DEFAULT) 00000000 (DEFAULT) FOR \$750,000 AND FROM PTAEO: 18210335 (AIP 80 STUDY) 102 (TASK) 550291820 (CAPACITY **STUDY** MATCH) 5212001 (CONSULTING/PROFESSIONAL SERV) and FDOA: 5502 (AIRPORT RENEWAL AND EXTENSION FUND) 180201 (DOA AVIATION CAPITAL **PLANNING** & **DEVELOPMENT**) 5212001 (CONSULTING/PROFESSIONAL SERV) 7563000 (AIRPORT) 210335 (AIP 80 STUDY) 91820 (CAPACITY STUDY **MATCH) 0000** (DEFAULT) 00000000 (DEFAULT) 00000000 (DEFAULT) FOR \$250,000.

WHEREAS, the Federal Aviation Administration (FAA) convened a team to undertake the Future Aviation Capacity Task (FACT) to assess the future needs of the Nation's airports and metropolitan areas and to determine which airports and metropolitan areas have the greatest need for additional capacity; and

WHEREAS, the second phase of the FAA FACT findings (FACT 2) has identified both the metropolitan Atlanta area and Hartsfield-Jackson Atlanta International Airport as needing significant additional capacity by 2025, including the possibility of a new runway and/or commercial service airport, beyond what is currently planned; and

WHEREAS the City of Atlanta Department of Aviation has determined that a 6th runway at Hartsfield-Jackson Atlanta International Airport is feasible; and

WHEREAS, the FAA has provided a grant to study additional capacity needs for the metropolitan Atlanta area and Hartsfield-Jackson Atlanta International Airport; and

WHEREAS, Hartsfield-Jackson Atlanta International Airport is the economic generator for the metropolitan area and the State of Georgia; and

WHEREAS, Atlanta plays a key role in the National Airspace System; and

WHEREAS, the City of Atlanta ("City") solicited bids for Project Number FC- 5005; Atlanta Metropolitan Aviation Capacity Study-Phase II ("Project"), on behalf of the Department of Aviation; and

WHEREAS, the Aviation General Manager and the Chief Procurement Officer have recommended that a Contract for the Project be awarded to HNTB Corporation in an amount not to exceed \$1,000,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor is authorized to execute a Contract with HNTB Corporation for the Project, on behalf of the Department of Aviation, in an amount not to exceed \$1,000,000, providing that the Contractor is expected to complete the Project within 365 calendar days in accordance with the Contract.

BE IT FURTHER RESOLVED, that the City Attorney is directed to prepare the Contract.

BE IT FURTHER RESOLVED, that all contracted work will be charged to and paid for from PTAEO: 18210335 (AIP 80 Study) 101 (Task) 550231819 (AIP 80 Capacity Study) 5212001 (Consulting / Professional Serv) and FDOA: 5502 (Airport Renewal And Extension Fund) 180201 (DOA Aviation Capital Planning & Development) 5212001 (Consulting/Professional Serv) 7563000 (Airport) 210335 (AIP 80 Study) 31819 (AIP 80 Capacity Study) 0000 (Default) 00000000 (Default) 00000000 (Default) for \$750,000 and from PTAEO: 18210335 (AIP 80 Study) 102 (Task) 550291820 (Capacity Study Match) 5212001 (Consulting/Professional Serv) and FDOA: 5502 (Airport Renewal And Extension Fund) 180201 (DOA Aviation Capital Planning & Development) 5212001 (Consulting/Professional Serv) 7563000 (Airport) 210335 (AIP 80 Study) 91820 (Capacity Study Match) 0000 (Default) 00000000 (Default) 000000000 (Default) for \$250,000.

BE IT FINALLY RESOLVED, that the Contract will not become binding upon the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved by the City Attorney as to form and delivered to HNTB Corporation.

<u>Part II: Legislative White Paper:</u> (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:	
Committee of Purview:	
Caption:	
Council Meeting Date:	
Requesting Dept.:	
FAC Confirmed by:	

B. To be completed by the Department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The project will involve the development of a feasibility analysis to evaluate and determine the benefits of the land use and airspace utilization of a second airport.

2. Please provide background information regarding this legislation.

This project provides the outline of the feasibility analysis necessary to evaluate and determine the benefits of the land use and airspace utilization of a second airport at previously identified sites. The sites to be analyzed in the study are in correlation with the 1991 Atlanta Region Airport System Plan (ARASP) and Georgia Department of Transportation's 2nd Airport Study. The study will also develop a high level, fatal flaw business plan focusing on funding, management, and impacts to the existing operations at Hartsfield-Jackson Atlanta International Airport (H-JAIA).

This study is designed to focus on the Operations and Destination (O&D) traffic not accommodated at Atlanta in the future **not to replace H-JAIA**.

This task will revisit the purpose and need for an additional airport and feasibility to serve as an alternative O&D. The Successful Consultant will develop a general business model to define the sponsors role, responsibility and authority for the individual sites. The Successful Consultant will determine the financing necessary and the overall impact to H-JAIA. Additionally they will identify any legislative issues and legal constraints associated with the sites reviewed.

The term of the Contract is for 365 calendar days from Notice to Proceed, with no renewals.

3. If Applicable/Knowl

- (a) Contract Type (e.g. Professional Services, Construction Agreement, etc): Professional Services Agreement
- (b) Source Selection: RFP
- (c) Bids/Proposals Due: September 30, 2009
- (d) Invitations Issued: September 8, 2009
- (e) Number of Bids:
- (f) Proposals Received: 1
- (g) Bidders/Proponents: HNTB Corporation
- (h) Term of Contract: 365 calendar days from Notice to Proceed.
- Fund Account Center (Ex. Name and number): PTAEO: 18210335 (AIP 80 STUDY) 101 (TASK) 550231819 (AIP 80 CAPACITY STUDY) 5212001 (CONSULTING / PROFESSIONAL SERV) AND FDOA: 5502 (AIRPORT RENEWAL AND EXTENSION FUND) 180201 (DOA AVIATION CAPITAL PLANNING & DEVELOPMENT) 5212001 (CONSULTING/PROFESSIONAL SERV) 7563000 (AIRPORT) 210335 (AIP 80 STUDY) 31819 (AIP 80 CAPACITY STUDY) 0000 (DEFAULT) 00000000 (DEFAULT) 00000000 (DEFAULT) FOR \$750,000 AND FROM PTAEO: 18210335 (AIP 80 STUDY) (CAPACITY STUDY MATCH) 550291820 (TASK) (CONSULTING/PROFESSIONAL SERV) AND FDOA: 5502 (AIRPORT RENEWAL AND EXTENSION FUND) 180201 (DOA AVIATION CAPITAL PLANNING & (CONSULTING/PROFESSIONAL 5212001 SERV) DEVELOPMENT) (AIRPORT) 210335 (AIP 80 STUDY) 91820 (CAPACITY STUDY MATCH) 0000 (DEFAULT) 00000000 (DEFAULT) 00000000 (DEFAULT) FOR \$250,000.
- 5. Source of Funds: Example: Local Assistance Grant FAA Grants-in-Aid
- 6. Fiscal Impact: Not to exceed \$1,000,000.00

Example: This leg	gislation will result in a reduction	in the amount of	to Fund	Account
Center Number	·			

7. Method of Cost Recovery: Airport Renewal and Extension Fund.

Examples:

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.

This Legislative Request Form Was Prepared By: Del Chambers-Grubb



<u>MEMORANDUM</u>

TO: Adam L. Smith, Esq., CPPB

Chief Procurement Officer Department of Procurement

FROM: Benjamin R. DeCosta, A.A.E.

Aviation General Manager Department of Aviation

DATE : October 26, 2009

SUBJECT: Airport Planning and Environmental Services

Project FC-5005 Atlanta Metropolitan Aviation Capacity Study -

Phase II

Recommendation for Award

On September 8, 2009, the City of Atlanta on behalf of the Department of Aviation (DOA), issued a Request for Proposals (RFP), to procure the services of a qualified Proponent to develop a feasibility analysis to evaluate and determine the benefits of the land use and airspace utilization of a second airport.

The Procurement was conducted in accordance with all applicable provisions of the City of Atlanta's Code of Ordinances including its Procurement and Real Estate Code and the particular method of source selection for the services sought in the RFP's Code Section 2-1193.

A Pre-Proposal conference was held on September 15, 2009 and was attended by five (5) nationally known firms capable of providing the requested scope of services. The deadline for responding to the Proposal was September 30, 2009. Only one Proponent, HNTB Corporation submitted a response to the RFP. The single submittal has been coordinated with the Federal Aviation Administration (FAA) and the FAA has approved the DOA to continue the procurement process. Funding for this project is provided under the FAA Grants-in-Aid Program. The Department of Aviation's Evaluators conducted its evaluation of HNTB's submittal and determined that they were responsive and responsible to the solicitation.

Adam L. Smith, Esq., CPPB Chief Procurement Officer October 26, 2009 Page -2-

Based on the Evaluators' report, the Department of Aviation recommends award of Contract FC-5005 Atlanta Metropolitan Aviation Capacity Study – Phase II for the Airport Planning and Environmental Services to HNTB Corporation. We have attached hereto the Evaluation Committee's completed Evaluation Form.

We request that the Department of Procurement schedule negotiations with HNTB to commence the week of November 2, 2009. We have attached Cost Proposal forms and request that HNTB complete these forms and that they be supplied to the DOA prior to the start of negotiations.

We thank your Office for its support in completing this solicitation.

If you have any questions or require additional information please contact Lepora Manigault at 404-530-2421.

BRD/

Attachments

cc: Mario Diaz Dan Molloy Anita Williams Michael Cheyne Les Page Shelley Lamar Lepora Manigault Robert Caput Andy Orr Christina Cusack Document Control

COST PROPOSAL; FEES AND EXPENSES

STANDARD BILLING RATES PROJECT #FC-5005 ATLANTA METRO AVIATION CAPACITY STUDY – PHASE II

LABOR CATEGORY

DIRECT HOURLY BILLING RATES

		Burdened		Burdened
	Low	Rate	<u>High</u>	Rate
Principal	W			
Project Manager	nonetto e e e e e e e e e e e e e e e e e e			
Aviation Airside/landside/Land Use			····	
Planner(s)		a position of the		As to be delicated as
Economic/Financial Analyst				
Environmental Planner				
Engineer	-		and an artist of the second	
Senior Estimator	*****	!		
Estimator				**************************************
Technical Writer		ĺ		
Draft/CADD Operator				Property State Community of the Communit
Administration	+			
Clerical/ Word Processing				
Total Multiplier Overhead Rate Profit				
Please add Lapor Categories as necessary				
OTHER DIRECT COSTS (ODCs) WHEN APPROVED	IN WRITING	9 :		
Pre-approved airfare, lodging, and si accordance with H-JAIA per diem po		t costing		
2) Meals (meetings etc.) at cost	1003			
Specialty equipment rental and field supplies at cost				
4) Parking at cost				
5) Taxi and vehicle rental at cost	***************************************			
Postage, packing and courier fees at Miscellaneous pre-approved expense				
 7) Miscellaneous pre-approved expense 8) Report reproduction for client at cost 		only)		
9) Color copies at cost (outsourced only		<u> </u>		
10) Large prints at cost (outsourced only				

CITY OF ATLANTA DEPT. OF PROCUREMENT

09 OCT 23 AM 9: 49



CITY OF ATLANTA

Shirley Franklin Mayor

SUITE 1700 55 TRINITY AVENUE, SW ATLANTA, GA 30303 (404) 330-6010 Fax: (404) 658-7359 Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE **Hubert Owens** Director howens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith Esq.

Chief Procurement Officer

FROM: Hubert Owens P

Director - Office of Contract Compliance

~ i.5.

RE: FC- 5005, Airport Metropolitan Aviation Capacity Study - Phase II

at H-JAIA

DATE: October 21, 2009

The Office of Contract Compliance has evaluated One (1) Proposal/Bids for minority and female business enterprise participation. The proponent is eligible under Section 2-1449(a) (2) (C). One (1) proponent has been deemed responsive by the Office of Contract Compliance. For your information, the proponent has committed to utilizing M/FBEs as indicated below:

HNTB Corporation		15 pts
	DBE	25.00 %
B&E Jackson	DDD	25.00 %
Total Participation		25.00 /0
(Responsive)		

If you have questions, please contact me at (404) 330-6379 or Max Lipscomb at (404) 865-8958.

cc: File

Les Page,DOP

DATE: September 30, 2009

LES H. PAGE CITY CONTRACTING OFFICER DEPT. OF PROCUREMENT

09 SEP 30 PM 1: 59

PROPOSAL RESULTS

ATLANTA METROPOLITAN AVIATION CAPACITY STUDY - PHASE II

TOTAL NUMBER OF PROPOSALS SUBMITTED:

HNTB Corporation
PROPONENT O NAME

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE		ATTN: CANDACE
Dept.'s Legislative Liaison: _	Anita Williams	
Contact Number:404-530)-6600	
Originating Department:	Aviation	
Committee(s) of Purview:	Transportation	
Chief of Staff Deadline:	3/09/10	
Anticipated Committee Meeti	ng Date(s):	3/31/10
Anticipated Full Council Date	4/	19/10
Commissioner Signature: Chief Procurement Officer Signature	ver fin	
Chief Procurement Officer Si	gnature: <u>Wid aM</u>	1 X KM M
CAPACITY STUDY-PHASE IN SERVICES WILL BE CHARGED STUDY) 101 (TASK) 55023 (CONSULTING/PROFESSIONAL EXTENSION FUND) 180201 DEVELOPMENT) 5212001 (CONSULTING/PROFESSIONAL STUDY) 102 (TASK) 5502 (CONSULTING/PROFESSIONAL EXTENSION FUND) 180201 DEVELOPMENT) 5212001 (CONSULTING/PROFESSIONAL EXTENSION FUND) 91820 (CONSULTER) 91820 (CONS	D TO AND PAID FROM 31819 (AIP 80 CAPA SERV) and FDOA: 5502 ((DOA AVIATION CENTRING/PROFESSIONAL AIP 80 CAPACITY STUDY 6) FOR \$750,000 AND FRO 91820 (CAPACITY ST SERV) and FDOA: 5502 ((DOA AVIATION CENTRING/PROFESSIONAL APACITY STUDY MATCH	PTAEO: 18210335 (AIP 80 ACITY STUDY) 5212001 (AIRPORT RENEWAL AND CAPITAL PLANNING & L SERV) 7563000 (AIRPORT) 00000 (DEFAULT) 000000000 M PTAEO: 18210335 (AIP 80 TUDY MATCH) 5212001 (AIRPORT RENEWAL AND CAPITAL PLANNING & L SERV) 7563000 (AIRPORT)
FINANCIAL IMPACT (if any)	\$1,000,000.00	
Mayor's Staff Only		
Received by CPO: (date) Received by Mayor's Office.		LC from CPO:(date) viewed by:(date)
Submitted to Council:	late)	